

NOTICE OF VACANCY

Mahoning County Children Services
222 West Federal Street
Youngstown, OH 44503
330-941-8888

Position Title: Fiscal Supervisor

Building/Location: Mahoning County Children Services

Director/Supervisor: Fiscal Administrator

Salary negotiable based on education and experience

Date Issued: 10/23/2026

Filing Deadline: In order to be considered, an application must be submitted **by 4:30 p.m. on Friday, November 13, 2026.**

Interested individuals may view entire job description and obtain an application on-line at www.mahoningkids.com. Applications/Resumes may be submitted by e-mail to susan.babinec@jfs.ohio.gov or submitted to:

Mahoning County Children Services
Attn: Human Resources
222 W. Federal Street
Youngstown, OH 44503

Responsibilities:

Reporting to the Fiscal Program Administrator, the Fiscal Supervisor serves as the primary fiscal liaison to the Agency's social services programs, bridging program operations and financial management to ensure compliance, accuracy, and the efficient use of resources in support of the Agency's mission. In addition to partnering with program staff, the Fiscal Supervisor performs and oversees a range of technical accounting and business operations functions, including bookkeeping, financial reconciliation, and maintaining accurate, reliable financial records.

Qualifications:

A bachelor's degree is acceptable, and a bachelor's degree in accounting or a related field is preferred. A master's degree in accounting or social services, combined with applicable experience, is most preferred.

Five years of experience in budgeting, bookkeeping, inventory control, public accounting, accounts receivable, labor relations, workforce planning, employee training and development, supervision, public relations, office practices and procedures, and county government structure and processes.

Demonstrated ability to apply accounting principles; analyze many variables and choose a specific course of action; use statistical analysis; write and edit reports and specifications; and work effectively in team decision-making.

Demonstrated ability to create a positive, collaborative work environment as a manager and to work effectively with the public and with county and government officials.

MAHONING COUNTY CHILDREN SERVICES
AN EQUAL OPPORTUNITY/ADA COMPLIANCE EMPLOYER, M/F V/H